



Employment Application

All prospective employees will receive consideration without discrimination because of race, creed, religion, color, sex, age, national origin, handicap, or veteran status.

Personal			
First Name	Middle	Last	Date
Street Address		Apartment Number	Telephone ()
City	State	Zip	Social Security Number
Email Address			Position Desired
LinkedIn URL			Are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No
Facebook URL			When will you be available to start?
Twitter Name			

Education						
School	Name and Location of School	Course of Study	No. of years completed	Did you graduate?	Degree or Diploma	G.P.A.
Graduate				<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/University				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Trade/Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No		
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other special training or skills (special seminars/classes, etc.)						

Employment

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

Company Name	Telephone ()
Address	Employed (month/year) From To
Name of Supervisor	Annual salary Start Last
Job Title	Reason for Leaving
Brief Description	

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We may contact the employers listed above unless indicated here.	Do not contact: Employer: _____ Reason: _____
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Membership in Professional or Civic Organizations

(You may exclude those which could disclose your race, color, religion, or national origin.)

References

Please give the name, address, and phone number of a business reference.

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Signature

Please read the following carefully before signing.

By signing below, I certify that I have read, understand and agree to each of the following statements:

I acknowledge that by completing and submitting this application to your company, there is no guarantee of an interview or job offer. I also understand that my application may be considered with others who have applied for the same position, and that your company may interview and/or hire applicants whose qualifications most closely meet the position requirements.

I affirm that all of the information I have supplied on this application is true, accurate and complete to the best of my knowledge, and I have not knowingly withheld any information which, if known by your company, would affect my application unfavorably.

I acknowledge that if I am hired your company, and if your company discovers at any time during my employment that any of the statements or answers on this application are false, misleading, or incomplete, I may be dismissed immediately from my job.

I agree to submit to a medical examination, which may include testing for drugs or alcohol prior to beginning work with your company. I understand that if I am employed by your company, I may be required, when consistent with your business needs and employment handbook, to undergo a medical examination including drug and/or alcohol testing.

I acknowledge that if I am hired, I will be required to abide by all of your company's rules and regulations. I also understand that your company is a smoke free environment.

I understand that nothing in this employment application creates an express or implied contract of employment between your company and me. If I am hired by your company, my employment and compensation are "at will," which means that my employment can be terminated, either by your company or me, with or without cause, and with or without notice. I understand that if I am hired, none of your managers or supervisors have authority to make an express or implied employment contract with me, either orally or in writing, that changes or alters the "at will" nature of my employment.

I agree to release to your company and/or its designated agents all medical information, including but not limited to files, reports, x-rays, evaluations, and opinions held by medical personnel, to the extent such information is job-related and consistent with your company's business needs. I acknowledge that this is a general release and that if hired, it remains in effect for the duration of my employment.

In the event of my personal indebtedness to your company, I authorize your company to withhold from my wages such amounts as permitted by law to satisfy my obligation to your company.

I give my permission to conduct any investigation regarding the information contained in my employment application, which your company determines is necessary to verify my qualifications for assuming a job with your company. I give your company my permission to contact any of the following: Former employer, school, college or university, any personal or professional reference, or any other appropriate source or individual for the purpose of gathering any information, personal or otherwise, that such sources may have about my character, general reputation, education or employment record, criminal background, and/or credit history. I give my consent to any such source to release to your company whatever information they have about me. I also unconditionally release all named and unnamed sources from any liability that might result from furnishing any information about me.

Signature

Date